Application for PhD in Psychology

General Instructions

Please read the instructions carefully before completing your application. There are two parts to the application process.

1. **Online Application**
   The following information is required of you when you create an application online:

   a) Personal details and particulars
   b) GRE test scores (and TOEFL/IELTS scores, if applicable)
   c) Educational/work experience
   d) Accomplishments
   e) Referees' contact details
      – A minimum of two referees (not more than three) is required for each applicant.
      – Do ensure that you have provided the correct email addresses.
      – The system will only generate an email to your referees **after** you have submitted your application. Please inform your referees to look out for the email with the link to a unique online referral form. The onus is on the applicant to ensure that the online referral forms are completed and submitted before the application deadline.
      – Other testimonials / letters of recommendation are not accepted in lieu of the online referral form.
   f) Personal statement (to be attached as a document)
      – This should include **why** you are applying for the research programme, your **specific research interests** and the **faculty member(s)** you are keen to work with. Our faculty members' webpages are available here.
      – Only PDF and DOC (Windows 97-2003) files are supported. DOCX files are not supported.

2. **Follow-up submission of supporting documents**
   Official / certified true copies of transcripts and photocopies of necessary documents can be delivered to us either by hand or by mail to:

   Ms Serena Wong
   PhD in Psychology Programme
   School of Social Sciences
   Singapore Management University
   90 Stamford Road, Level 4
   Singapore 178903

   Office hours: Monday to Friday, 8.30am to 5.45pm

   Necessary documents
   a) Photocopy of identity card (for Singapore Citizens/PR) or, passport and identity card (for non-Singapore citizens)
   b) GRE official score reports (to be mailed directly from the GRE centre)
   c) TOEFL/IEFLTS original score results, if applicable
   d) Photocopy of Bachelor's degree certificate and other postgraduate certificates (if any)
   e) Official academic transcripts
   f) Updated curriculum vitae
   g) One to three writing samples (published papers and/or undergraduate reports)
   h) Other supporting documents (if any)

Note: Applications without the full-set of supporting documents by the application deadline will not be reviewed.

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Graduate Record Examination (GRE) General Test

The GRE General Test is a compulsory requirement for admission to the PhD in Psychology programme. If you have not taken the General Test, please take it as soon as possible. Test dates are available year round in Singapore. The test must be taken within 5 years before the proposed date of admission. You may first submit your online application without the GRE test scores. However, applications without the scores will not be reviewed. You should fax or email the unofficial scores as soon as possible while requesting that the test centre to send the official scores to SMU.

Applicants who graduated with a bachelor degree (in any discipline) from SMU, NUS, NTU, and SUTD (i.e., Singapore autonomous universities) are exempted from this requirement.

GRE Psychology Subject test is not required. However, applicants without a bachelor degree in psychology are strongly encouraged to take it and submit their result so that their knowledge in basic psychology can be taken into consideration when we review their application.

For GRE registration information, please visit their website at http://www.gre.org. SMU's GRE institution code is **2861**.

TOEFL/IELTS

Applicants must show proficiency in the English language. A TOEFL or IELTS test is required if the applicant's undergraduate degree was not conducted in English. If applicable, you may first submit your online application without the TOEFL or IELTS scores. However, applications without the scores will not be reviewed. You should fax or email the unofficial scores as soon as possible while requesting that the test centre to send the official scores to SMU.

For TOEFL/IELTS registration information, please visit the website http://www.toefl.org and http://www.ielts.org. SMU's TOEFL institution code is **9014**.

Application Fee

Applications received without the application fees will not be reviewed. Application fee is payable by cheque (in favour of **Singapore Management University**) or credit card (**VISA or Mastercard**) via online payment.

For further information, please contact:

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